



Registration No. 198001001793 (55576-A)

(Incorporated in Malaysia)

Administrative Guide

ANNUAL GENERAL MEETING

(hereinafter referred to as the "Meeting")

Day & Date : Friday, 27 November 2026
Time : 3.00 p.m.
Venue : **Bukit Nanas Hall, M Resort & Hotel Kuala Lumpur**
Jalan Damansara, Bukit Kiara, 60000 Kuala Lumpur,
Wilayah Persekutuan Kuala Lumpur Malaysia

*This Meeting brings forward matters of significant importance to the Company's future.
We are grateful for your participation, your support, and your cooperation in being a part of this
moment.*

1. PARTICIPATION

- 1.1. The Company welcomes all members whose names appear on the Record of Depositors of the Company as at 20 November 2026, to attend the Meeting in person, or to appoint proxy(ies) to attend, speak and vote on their behalf.

2. ACCESS & ADMISSION

- 2.1. Registration for admission at the Meeting will commence at 2.00 p.m. at the entrance of the designated meeting hall (**Bukit Nanas Hall**). Please refer to the on-site signage to ensure you approach the correct meeting premises and registration counter.
- 2.2. In accordance with venue requirements, attendees should be dressed in **Business / Smart Casual Attire**. Traditional and cultural attire is also welcomed.
- 2.3. For verification purposes, all attendees must present either their original National Registration Identity Card (for Malaysian members and proxies), or Passport (for Non-Malaysian members and proxies) at the registration counter. Proxy holders, authorised representatives of corporate members, and attorneys attending under Power of Attorney must also present their original letters of appointment, a copy of eProxy acknowledgements generated via appointments online, or other relevant authorisation documents during



TURIYA BERHAD

registration for verification. Kindly ensure that your identification document(s) are returned to you immediately after verification.

- 2.4. Please note that registration on behalf of another person is not permitted, even with the original identification document of the other individual.
- 2.5. The Meeting is intended for registered members, appointed proxyholders, duly authorised corporate representatives and attorneys attending under Power of Attorney only. Guests and children will not be admitted.
- 2.6. Attendees who are unwell are encouraged to prioritise their health and refrain from attending.
- 2.7. Upon successful registration, an identification wristband will be issued. Access to the meeting hall will only be granted to individuals wearing this wristband. As a precaution, please note that no replacement will be issued should the wristband be lost, removed, or misplaced during the event. Attendees are advised to retain and ensure the security of their given wristbands throughout the Meeting.
- 2.8. Attendees are encouraged to begin taking their seats by **3.00 p.m.** to allow the Meeting to commence on time.
- 2.9. Mobile devices should be kept on silent mode throughout the Meeting. Recording, photography, and live streaming of proceedings are strictly prohibited unless authorised by the Company.

3. HOSPITALITY & COMFORT

- 3.1. Light refreshments will be provided at designated areas before the Meeting. To maintain decorum, offered refreshments are to be enjoyed outside the Meeting hall.
- 3.2. Takeaway meals will be provided to attending shareholders, with collection and timing details advised at the venue.
- 3.3. The venue offers parking facilities, with validation available in accordance with venue procedures.
- 3.4. The venue's premises are equipped with accessibility features, including lifts and ramps.

4. MEETING MATERIALS

- 4.1. To support the Company's transition towards more responsible and resource-conscious practices, members and attendees are encouraged to access the following documents in respect of the Meeting directly from the Company's website (<https://turiya.com.my/>). For easy access to the Company's website, you are invited to scan the QR Code provided:

- 4.1.1. Notice of the Meeting
- 4.1.2. Annual Report
- 4.1.3. Proxy Form
- 4.1.4. Administrative Guide
- 4.1.5. Corporate Governance Report *** This Document ***



- 4.2. As the Company continues its transition towards more sustainable and digital-first practices, Shareholders are encouraged to access and refer to the digital version of the Annual Report available on the Company's website. A limited number of printed copies of the Annual Report will nevertheless be made available for Shareholders who require a hard copy, including for collection on the day of the Meeting.

5. APPOINTMENT OF PROXY

- 5.1. Shareholders who are unable to attend in person, are encouraged to appoint a proxy(ies), including the Chairperson of the Meeting if desirable, to attend, speak, and vote on your behalf. You may indicate your voting instructions clearly in the Proxy Form provided, following the notes and instructions printed therein.

- 5.1.1. Completed Proxy Forms must be submitted no later than **3.00 p.m. on Thursday, 26 November 2026**, being at least 24 hours prior to the time set for the commencement of the Meeting.

5.1.2. **In Hardcopy Form**

- a. Please deposit your Proxy Form at the office of the Company's Share Registrar, **Boardroom Share Registrars Sdn Bhd** ("Boardroom") at:

11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim,
Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia.

- b. Any alteration to be made to a submitted Proxy Form must be initialled by the appointing member, unless it necessitates revocation and re-submission in accordance with the procedures under Section 6.

- 5.1.3. **By Electronic Means** *** Please follow the steps below.*

⇒ For Individual / Corporate Shareholders

- a. Log in to <https://investor.boardroomlimited.com>;
- b. Select "**TURIYA BERHAD ANNUAL GENERAL MEETING**" from the list of Meeting Event(s) and click "Enter";
- c. Go to "Proxy" and click on "Submit eProxy Form";
- d. For Corporate Shareholders: Select the company you would like to represent (if more than one);
- e. Enter your 9-digit CDS Account No. and the number of securities held;
- f. Select your intended proxy(ies), being either the Chairman of the Meeting or any other individual(s);
- g. Read and accept the General Terms & Conditions by clicking "Next";
- h. Enter the particulars of your intended proxy(ies);
- i. Indicate your voting instruction for each Resolution, i.e. FOR, AGAINST, ABSTAIN or DISCRETIONARY;

*** If 'Discretionary' is selected, your nominated proxy(ies) will decide on your votes during the relevant poll for each Resolution, at the Meeting. ***



- j. Review and confirm your proxy(ies)'s appointment and click "Submit"; and
- k. Download and print the generated eProxy form as acknowledgement. Your intended proxy(ies) may be required to evidence the same on attendance at the Meeting.

⇒ **For Authorised Nominees / Exempt Authorised Nominees**

- a. Log in to <https://investor.boardroomlimited.com>;
- b. Select "**TURIYA BERHAD ANNUAL GENERAL MEETING**" from the list of Meeting Event(s) and click "Enter";
- c. Go to "Proxy" and click on "Submit eProxy Form";
- d. Click on "Download Excel Template" to download the requisite form of input;
- e. In the downloaded Excel file: Insert the particulars of intended proxy(ies) for each CDS Account represented, and fill in voting instructions per Resolution of the Meeting;

*** Please ensure that all requisite fields of data are provided correctly and presented in an orderly manner, to ensure the validity of your intended nominations. ***

- f. Proceed to "Upload" the duly completed Excel file;
- g. Review and confirm your proxy(ies)'s appointment and click "Submit"; and
- h. Download and print the generated eProxy form as acknowledgement. Your intended proxy(ies) may be required to evidence the same on attendance at the Meeting.

Should you encounter technical difficulties in respect of the electronic appointment procedures above, please contact Boardroom's helpdesk (details further provided in Section 8 below).

- 5.2. If you have previously appointed a proxy but now wish to attend the Meeting yourself, please ensure that the proxy appointment is formally revoked in accordance with the steps under Section 6 below to preserve the orderly conduct of voting procedures.
- 5.3. The Company respects privacy and is committed to protecting personal data availed to it in accordance with the Personal Data Protection Act 2010. By submitting an instrument appointing a proxy(ies) and / or representative(s) to attend, speak and vote at the Meeting, the appointing member:

5.3.1. Consents to:

- a. The collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of a proxy(ies) and / or representative(s) appointed for the Meeting (including any adjournment thereof); and
- b. The preparation and compilation of the attendance lists, minutes and other documents relating to the Meeting (including any adjournment thereof), insofar as required for the Company (or its agents) to comply with all applicable laws, listing rules, regulations and / or guidelines in respect of such proceedings (collectively, the "Purposes");



- 5.3.2. Warrants that, where the member discloses the personal data of its proxy(ies) and / or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and / or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and / or representative(s), for the Purposes; and
- 5.3.3. Agrees that the appointing member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages attributed to any breach of the aforementioned warranty.

6. REVOCATION OF PROXY

- 6.1. If you have already submitted a Proxy Form but wish to either appoint someone else or attend the Meeting personally, please take either of the following actions by no later than **3.00 p.m. on Thursday, 26 November 2026**, being at least 24 hours prior to the scheduled time of the Meeting:
 - 6.1.1. Notify Boardroom of your intentions in writing, directed via email to: BSR.proxy@boardroomlimited.com; or
 - 6.1.2. Login to Boardroom's Smart Investor Portal at <https://investor.boardroomlimited.com> to revoke the earlier appointment made.
- 6.2. If, after revoking your earlier proxy appointment, you wish to appoint a new proxy(ies), please follow the relevant procedures as set out above in Section 5.1.2 (for submission by hardcopy), or Section 5.1.3 (for submission via electronic means). This ensures that your new proxy(ies) is / are properly registered to attend, speak, and vote on your behalf at the Meeting.
- 6.3. To avoid any disruption to your participation rights, we kindly encourage timely and complete submissions of all revised Proxy Forms, as late or incomplete submissions may be deemed invalid and not accepted for the purposes of participation or voting at the Meeting.

7. VOTING

- 7.1. In accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions set out in the Notice of the Meeting will be voted by way of a poll.
- 7.2. To ensure transparency and integrity of the voting process:
 - 7.2.1. **Boardroom Share Registrars Sdn Bhd** has been appointed as the Meeting's Poll Administrator to manage the polling process; and
 - 7.2.2. **Sky Corporate Services Sdn Bhd** has been appointed as the Independent Scrutineer to verify the poll results of the Meeting.
- 7.3. Instructions on the applicable voting procedure will be briefed in detail at the Meeting. Both electronic and non-electronic voting mechanisms may be applied, depending on the setup of the Meeting venue and the need for special accommodations to be made for select participants. On-site support staff will be available to guide participants through the process, should assistance be required.
- 7.4. If electronic voting mechanisms are employed, participants are kindly advised to prepare a fully charged smartphone or electronic device connected to mobile internet or able to connect the Meeting venue's Wi-Fi network, and to ensure the chosen device supports QR scanning and web browser access.



- 7.5. The results of the poll on each resolution of the Meeting will be announced at the Meeting upon completion of relevant verification processes by the Independent Scrutineers.

8. ENQUIRIES

- 8.1. Should you have any enquiries regarding the Meeting or require assistance prior to the Meeting, you may contact the Company's Share Registrar during its office hours (**Monday to Friday, 8.30 a.m. to 5.30 p.m.**) vide the details below:

BOARDROOM SHARE REGISTRARS SDN BHD

Address : 11th Floor, Menara Symphony
No. 5, Jalan Prof. Khoo Kay Kim
Seksyen 13
46200 Petaling Jaya
Selangor Darul Ehsan
Malaysia

General Line : 603-7890 4700

Fax Number : 603-7890 4670

Email : BSR.Helpdesk@boardroomlimited.com

We thank you for your attention to this Guide and look forward to convening a meeting of purpose, professionalism, and progress.

